ACL SLOT COORDINATION PROCEDURES

UEFA Europa League Final 2024

1. Objective of Document

The objective of this document is to explain the ACL procedures applicable during the time of the UELF24. This is to ensure that:

- Business-as-usual traffic is maintained at Dublin, Cork and Shannon Airports.
- Additional movements specific to the Final are efficiently processed.
- UEFA are informed about the specific rules applicable and are aware of the procedures in place for the UELF.

2. Slot Coordination Details

The Coordinator is ACL; website www.acl-uk.org

Slot Messages (SCR/SMA) send to LONACXH@acl-uk.org and for general enquires, emails can be sent to current_season@acl-uk.org

Dublin - DUB out of hours email: POD@dublinairport.com, phone : +353 1 814 5228.

Currently no night restrictions exist at Dublin Airport:

Cork - ORK out of hours email: AMUCork@corkairport.com, phone: +353 21 4329 760

Shannon - SNN out of hours email: dam@snnairportgroup.ie, phone: +353 87 2423371

3. Coordination of summer season 2024 during UELF24

Coordination period

Dublin Airport is coordinated at its normal Level 3 status level.

DUB will be operating "drop and go" procedures from 0700L up to 1800L on match day. Operators must relocate to another airport due to stand capacity constraints in DUB. For those looking to depart post-match they can re-position back to DUB from 2000L, the departure must depart DUB by 0400L on Thursday 23rd May and all measures should be taken to ensure a timely departure from DUB.

Cork and Shannon are Level 1 status. No temporary increased level status is planned.

General coordination principles

All flights, regardless of the category (scheduled, charter, general or business aviation) departing from or arriving to, any of the coordinated airport during UELF24, will require an airport slot allocated by the coordinator prior to the operation and prior to filing the corresponding ATC flight plan. General Aviation not required at ORK and SNN.

The following flights are exempted from slot allocation, but we highly recommend that the operators keep us informed of their intention even at short notice:

- Medical, emergencies, evacuation or humanitarian flights
- State and military flights (mandatory for all German Airports)
- Search and rescue operations
- Emergency operations

4. Requests of slots for flights specific for UELF24

Slots requests

Slots requests should be made in the usual SSIM format (SCR/SMA) to ACL.

- Slots for general and business aviation flights shall be requested by operators via their ground-handling agent.
- Slot requests must be submitted in turnaround format (except flights using existing aircraft based at that airport).
- ACL cannot approve duplicate slot requests at multiple airports.
- Slots will not be allocated for speculative requests and requests should only be made once plans are final.
- Confirmed Handling agent must be arranged in advance of the operation.

Use of Specific Service Type Code (STC)

To identify requests specific for the UELF24 among all other requests, operators are required to use the specific following service type codes for these flights:

- use of service type code "C" for any charter flight;
- use of service type code "O" for official flight (club officials, families, sponsors)
- use of service type code "P" for any positioning flight;
- use of any combination C-P, P-C For the turnaround format.

SI text (Supplementary Information, free text)

SI text on slot requests should contain the following information.

- UELF24 [TEAM NAME] FANS
- UELF24 [TEAM NAME] TEAM

- UELF24 [OFFICIAL, FAMILIES, SPONSORS]

<u>An example below:</u>

SCR

S24

19APR

STN

NXX1000 NX1001 31MAY31MAY 00000500 156320 MAN1100 15002MAN CC/ RE.ZZZZZ/

SI UCLF24 MAN UNITED FANS

SI HANDLING BY XXX

GI BRGDS

Handling of requests for ad hoc slots

All ad hoc slot requests that intend to operate for UELF24, will be held on a wait list and a blocker is currently in place for matchday +/- one day, Finalists will be known 09May and operators should request slots as soon as possible. A period of 5 days will be given for initial requests and initial slots will be allocated from 16May. ACL will discuss the demand with the airports and allocations will be given to make best use of airport capacity. It is the operator's responsibility to ensure the waitlist is always up to date.

Priorities for slot allocation during UCL24

Requests for slots will be processed in accordance with the WASG and the Airports Slot Allocation (Amendment) (EU Exit) Regulations 2021 of December 2021 amending Council Regulation (EEC) No 95/93 on common rules for the allocation of slots at United Kingdom airports as amended including by EU Regulation 2020/459 of 30 March 2020 and by Commission Delegated Regulation 2020/1477 of 14 October 2020.

Handling of requests for series of slots

Requests for series of slots will be processed as usual by the coordinator.

Slot monitoring

ACL will carry out routine slot monitoring covering the period of the UELF24. Strict enforcement of above regulation (EEC No 95/93) applies, including a measure of actual times operated against a slot time held. Slot sanctions may apply in the case of intentional slot abuse.

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